Zhicheng Xie

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To the **Human Resources Manager**:

In today’s highly competitive and fast-paced market, organisations need strong individuals to meet their ever-changing business development goals. I am writing to express my interest in the **Integrations and RPA Specialist** role at your company. As an accomplished IT professional (Automatic speialist) with extensive experience in the finance industry, I am confident that my skills, knowledge, and expertise align well with the requirements for these roles.

Throughout my career, I have demonstrated exceptional problem-solving skills, attention to detail, and a proven ability to develop innovative solutions that drive business growth. I am proficient in programming languages such as Python, SQL, and VBA and have a deep understanding of RPA tools and technologies such as UiPath, Blue Prism, and Automation Anywhere. So, I am familiar with a lot Microsoft desktop apps.

On the other side, I have finished the Document writing and process analyst, and use the waterfall to manage the whole project. I also work on Business analyst since the RPA require me to understand the processes of business, collect and analyst them, to find some certain process can be replace by the Robot. Having a strong connection based on trust and communication helps customers feel more secure and connected with a brand.

I am eager to continue learning about the topics that interest me. I have developed a keen interest in finance. I have recently completed my Master of Commerce in Applied Finance from the University of Queensland, throughout my studies, I continued to pursue my passion for coding and taught myself the programming language R. In fact, I even established a solo trade where I built websites for clients, primarily using WordPress.

In addition to my professional experience, I am an active member of the community and have volunteered for organizations such as the Rotary Australia and the Dalian Volunteer Association. I am also the current President of the UQ-MCSLC (UQ Master of Commerce Student Led Committee), where I have honed my leadership, communication, and organizational skills.

I am excited about the opportunity to leverage my skills, experience, and passion for technology to contribute to your company's success. Thank you for considering my application. I look forward to the opportunity to discuss how I can make a valuable contribution to your team.

Attached herewith is my resume for further details on my employment history and skills. I would appreciate the chance to meet with you about this employment opportunity. I am available for an interview, at your convenience.

Kind regards,

Zhicheng Xie